

Agency: Oklahoma Tourism & Recreation Department

Issue Date: January 17, 2023

Brief Description of Requirement:

The Oklahoma Tourism & Recreation Department (OTRD) is seeking information from suppliers with solutions for providing restaurant concessionaire services to our State Park Lodge restaurant establishments. Please provide the following information:

- A brief overview of your company and its experience in providing restaurant services in one location or multiple locations. If restaurant group or company has multiple concepts for locations, please list.
- List of references for similar projects or contracts your company has entered into for both the private and public sector.
- Brief description of the type of food and beverage services your company can provide, including any specialties or unique offerings, along with service hours or details for proposed weekly and weekend meal offerings.
- Provide documentation or examples about your company's ability to manage inventory, staffing, and financial operations for single or multiple locations. Any information deemed proprietary or confidential should be marked as such.
- Information about your company's ability to comply with all applicable health, safety, and sanitation regulations.
- A brief description of any additional services or amenities that your company can provide, such as catering or special event coordination, and if company currently has an active liquor license or could/would obtain one if contract was awarded.

Direct response submissions and clarifying questions to:

Name: Ashontay Owens

Email: OTRD.RFI@TravelOK.com

Response Due Date: February 10, 2023

Time: 4:00 pm CST

*Responses should include all applicable contact information.

To: All Interested Parties

This is not a solicitation

The State of Oklahoma invites all interested parties to submit a written response to this Request for Information (RFI). This RFI is being sought strictly for the purpose of gaining knowledge of services and applications available with an estimate of their corresponding costs and **should not be construed as an intent, commitment, or promise to acquire services, supplies, or solutions being offered. No contract will result from any response to this RFI.**

This market research is not a competition. The information submitted will be used only to improve the State's knowledge of private industry's capabilities. Information submitted in response to this RFI will become the property of the State of Oklahoma and will not be returned. No evaluation of participating suppliers will occur, and your participation is not a promise of future business with the State. Responding or not responding to this RFI does not preclude the supplier from bidding on any future solicitations. The information gathered during the RFI is part of an ongoing market analysis.

RFI responses will not be available until the open records period of a resulting procurement effort, pursuant to Oklahoma Administrative Code 260:115-3-9, *Bid Documents Open for Public Inspection*. Our hope is that this will encourage suppliers to participate in the RFI process without fear that such participation will compromise their competitive position. Should responses from this RFI generate additional questions from the State, all suppliers responding to this request will receive the additional information provided to assist the State in understanding the current position of the marketplace, including best practices for the industry approach to research and advisory services.

The State of Oklahoma will not pay for any information herein requested nor is it liable for any cost incurred by the Supplier. Direct all RFI responses and applicable clarifying questions to Ashontay Owens at OTRD.RFI@TravelOK.com no later than 4:00 pm CST, January 31, 2023.

The State of Oklahoma is an Equal Opportunity Employer. We appreciate your response(s) to this request.

Purpose and Objectives

Section A. The State of Oklahoma, Tourism & Recreation Department (OTRD) is seeking information from qualified suppliers for restaurant concessionaire services at six (6) State Park Lodge Restaurants. The purpose of this RFI is to gather information about the services and capabilities of potential suppliers to determine which suppliers may be capable of meeting the agency's needs.

Section B. This is a Request for Information (RFI) only. This RFI is being issued solely for information and planning purposes; **it does not constitute a Request for Proposal (RFP) or a promise to issue an RFP in the future.** This RFI does not commit the State of Oklahoma to contract for any supply or service whatsoever. Further, the State of Oklahoma is not at this time seeking proposals and will not accept unsolicited proposals.

The State of Oklahoma is unable to fund any unbudgeted liability. Responders are advised that the State of Oklahoma will not pay for any information or administrative costs incurred in response to this RFI; all costs associated with responding to this RFI will be solely at the responder's expense. If a solicitation is released, it will be released by the Office of Management and Enterprise Services, as required by state law, on their website: <https://www.ok.gov/dcs/solicit/app/index.php>. It is the responsibility of potential Suppliers to monitor the Oklahoma Tourism & Recreation Department Procurement website for additional information, should OTRD proceed with an RFP.

Section C. Demonstrations

The State reserves the right to request demonstrations and clarifications from any or all respondents.

Section D. Location Information

OTRD has six (6) unique state parks that operate full-service restaurants. Interested suppliers may provide information for operations at any or all of our locations. All restaurants are turn-key and ready for full operation with seating, storage, and appliances. Restaurant locations are as follows:

- Beavers Bend State Park
- Sequoyah State Park
- Roman Nose State Park
- Quartz Mountain State Park
- Lake Murray State Park
- Robbers Cave State Park